



January 21, 2025

[Sent to Homeowners paying quarterly]

You are receiving this email because you have opted to pay your HOA dues on a **quarterly** basis. We want to ensure that everyone has the correct information regarding making your payments.

To manage HOA funds responsibly, the Board has decided to email invoices instead of mailing them. Sending physical invoices to 125 homes costs approximately \$100 each time. However, we have made exceptions for residents who prefer receiving a physical invoice.

Please note that you do not need to wait for an invoice to pay your quarterly HOA dues. The due dates are as follows:

Quarterly Due Date	Late After
January 1 st	January 31 st
April 1 st	April 15 th
July 1 st	July 15 th
October 1 st	October 15 th

We extended the grace period for late fees for January's quarterly dues while everyone adjusts to the new billing system. If you send your quarterly payment after the due dates listed above, a late fee of \$25 will be assessed to your account.

Here are the two methods to submit your dues:

1. Mail a check to:

Estes Park HOA
PO Box 202
Fortville, IN 46040

You can also drop off a check to our Board Treasurer, Heid. Simply put your check in an envelope and place it in the mailbox at **8317 Bryce Blvd** (2nd house on the left from Olympic).

2. Use your bank's bill pay system:

If you already set up a bill pay account through your bank, we have discovered issues with some bill pay systems working with our Forum account.

As a result, we are changing the way you should set up your bank's bill pay account.

If you have Forum Credit Union listed as the payee, please DELETE that payee and set up a new one as follows:

Estes Park HOA
PO Box 202
Fortville, IN 46040
Account Number: *this is your account number from the top of your invoice*



Your account number will look like this: 091-9855-M
[Lot number-street number-M (billing frequency)]

NOTE: We had 4 payments posted to our account that did not list who submitted the payment. The deposits made were on the following days:

- December 31st (2 separate payments posted)
- January 13th
- January 17th

If you made a payment that shows from your account on one of the 3 days listed above, please send us a screenshot or copy of your bank statement showing the payment from your account. You can either use your bill pay proof or a copy of your statement (please mark out any information not relevant).

If you have not made your quarterly payment due in January, please do so no later than January 31st.

If you have any questions, please reach out to Board Treasurer, Heid at heid@provim.net.

Thank you.